



Jiujiang University

General Office
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Regulations on Academic Performance Management for Exchange

Students of Jiujiang University

These regulations are formulated to further standardize the management of exchange student programs and ensure proper credit transfer and academic performance recognition.

I. Management Principles

During exchange studies at a partner institution, exchange students shall complete at least 50% of major-related or similar courses corresponding to their program at Jiujiang University. Credits earned for such courses shall be recognized upon verification by the Office of International Cooperation and Exchanges and the student's affiliated school.

Courses completed at the partner institution that are essentially identical or similar to corresponding courses in the student's program curriculum shall be exempted, with credits and grades fully recognized.

Other courses completed at the partner institution that are not included in the student's program curriculum may be recognized as general elective courses, with credits and grades acknowledged.

In addition to transferable and recognized courses, students must apply for make-up courses and examinations for all remaining required courses in their program curriculum during the exchange period to obtain corresponding credits and grades.

II. Grade Conversion and Recognition

Grades recorded on a 100-point scale at the partner institution shall be recognized as submitted.



Grades recorded on a strict 5-tier scale (A, B, C, D, E) or equivalent at the partner institution shall be converted as follows: A=95, B=85, C=75, D=65, E=55. For grades recorded with plus/minus modifiers (A+, A-, B+, B-, C+, C-, D+, D-, F+, F-), conversion shall follow: A+=100, A-=90, B+=89, B-=80, C+=79, C-=70, D+=69, D-=60, F+=59, F-=50.

Grades recorded in other formats shall be converted and recognized by the Academic Affairs Office in consultation with relevant schools.

III. Academic Performance Processing Procedures

1. Students shall complete the Application Form for Review and Recognition of Course Credits for Exchange Students Going Abroad / Outside Mainland China at Jiujiang University (hereinafter referred to as the Application Form) as required.

2. Students shall submit the Application Form and official transcript from the partner institution to the Office of International Cooperation and Exchanges for grade verification, followed by credit recognition at the student's affiliated school.

3. Students shall log into the Zhengfang Educational Administration System, navigate through Application → Student Academic Performance and Credit Recognition Application, upload electronic copies of the Application Form and partner institution transcript, fill in course information as required, confirm accuracy, and submit the online application.

The Academic Affairs Office shall review and process the application.

IV. Other Provisions

These regulations apply to short-term exchange students studying abroad for no more than one academic year without obtaining a degree from the partner institution.

These regulations shall be interpreted by the Academic Affairs Office (Teacher Development Center).



Appendix: Application Form for Credit Recognition of Exchange Students Studying
Abroad at Jiujiang University (omitted)