Jiujiang University

General Office
JJU [2023] No. 112

Management Measures for Course Exemption and Make-up Courses of Jiujiang University (Revised)

To further deepen education and teaching reform, give full play to students' learning autonomy, and improve teaching quality, these Measures are revised in accordance with the Regulations on Student Status Management of Jiujiang University, based on the former *Measures for the Administration of Course Exemption and Make-up Courses of Jiujiang University* (*JJU [2018] No. 45*).

1 Conditions for Course Exemption and Make-up Courses

1.1 Conditions for Course Exemption

1. Students who have changed majors, repeated grades, transferred or undergone other status changes may apply for exemption of courses already passed before the status change. The exempted courses shall, in principle, be identical or similar in course title, class hours and credits.

2. Students who have enlisted for military service may apply for exemption of Physical Education, Military Skills and Military Theory courses upon resuming study.

1.2 Conditions for Make-up Courses

Students who have changed majors shall study courses in accordance with the training program of the major they are transferred into. They must apply for make-up of courses not taken before the status change. The make-up courses shall, in principle, be identical or similar in course title, class hours and credits.

2 Application Procedures for Course Exemption and Make-up Courses

All applications for course exemption and make-up courses shall be processed online.

2.1 Procedures for Course Exemption

Students log into the Educational Administration System, click “Application”, select “Teaching Program Application”, and apply for exemption of completed courses by clicking the “Register” button under “Exemption for Completed Courses”.

Veteran students shall click the “Register” button under “Exemption for Veterans” and submit supporting documents of military service to apply for exemption of the following six courses: Military Theory, Military Skills, Physical Education I, Physical Education II, Physical Education III, Physical Education IV.

2.2 Procedures for Make-up Courses

Students log into the Educational Administration System, click “Application”, select “Teaching Program Application”, click the “Register” button under “Make-up Courses”, and select the required courses.

3 Other Provisions

1. The final grade of courses under “Exemption for Completed Courses” shall be recorded as 60 points. The final grade of courses under “Exemption for Veterans” shall be recorded as 75 points.

2. Students applying for make-up courses must participate in all teaching activities as required. Absenteeism shall be handled in accordance with relevant university regulations. Students who do not apply for make-up courses are not qualified to take the course examination.

Make-up course examinations shall be taken together with the corresponding major class. If there is a conflict in examination time, students may apply for deferred examination.

3. These Measures shall take effect on the date of promulgation. The former Measures for the *Administration of Course Exemption and Make-up Courses of Jiujiang University* (*JJU [2018] No. 45*) shall be repealed simultaneously.

4. The right to interpret these Measures resides in the Academic Affairs Office of Jiujiang University.

Academic Affairs Office

November 27, 2023