Jiujiang University Undergraduate Examination Paper Inspection Registration Form

School/College		**Instructor**	
Semester		**Major**	
Class		**Course Title**	
Number of Papers		**Score**	

Primary Indicator	**Observation Point**	**Inspection Record**
Question-setting Quality	Whether the overlap rate of questions between Paper A and Paper B is no higher than 10%	( ) Yes ( ) No
	Whether the examination paper format is standardized (accurate printing and uniform style)	( ) Yes ( ) No
	Whether the number of examination papers matches the number stated on the cover sheet	( ) Yes ( ) No
	Whether the assessment method and main examination content basically meet the requirements of the teaching syllabus	( ) Yes ( ) No
	Whether the quantity of questions and the level of difficulty are appropriate	( ) Yes ( ) No
Marking Quality	Whether all paper marking is done in red ink	( ) Yes ( ) No
	Whether the scoring points for subjective questions are refined to specific knowledge points or steps	( ) Yes ( ) No
	Whether only positive scores are recorded	( ) Yes ( ) No
	Whether there are any errors in the total score calculation	( ) Yes ( ) No
	Whether corrections in scoring and totaling are signed: ( ) No corrections ( ) All signed ( ) Not all signed ( ) Unsigned	( ) Yes ( ) No
Examination Paper	Whether the binding of the paper analysis meets the requirements (bound in the prescribed order)	( ) Yes ( ) No

Analysis Quality	Whether information such as major and course title is filled in consistently	( ) Yes ( ) No
	Whether there is a complete and explicit scoring rubric	( ) Yes ( ) No
	Whether students' answer sheets are arranged in ascending order of student ID numbers	( ) Yes ( ) No
	Whether the total grade is calculated according to the prescribed proportion	( ) Yes ( ) No
	Whether the regular performance grade includes arbitrary marks	( ) Yes ( ) No
	Whether the summary and analysis of the examination paper objectively identify problems in teaching and learning based on student performance, and propose directions, goals, and measures for improvement	( ) Yes ( ) No
	Whether the signatures of relevant personnel are complete	( ) Yes ( ) No

Overall Comments of the Inspector on the Examination Paper for This Course

(Based on the inspection results, identify one or two prominent problems and propose one or two targeted suggestions for improving the quality of the examination paper.)

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Inspector： **Date:**

Notes:

1. Arbitrary regular performance grades include: (1) only a total regular grade is provided, but there is no detailed record or source explanation for the regular grades; (2) there is no distinction among different students' regular grades; (3) for most students, the regular grade, written examination score, and composite grade are identical.

2. This form shall be completed by the inspector for each set of examination papers. One form is required for one course in one class (or combined class).