Jiujiang University

General Office
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Measures for the Construction and Administration of First-Class Undergraduate Courses of Jiujiang University (Trial)

Chapter 1 General Provisions

Article 1 To fully implement the requirements of the *National Conference on Undergraduate Education in the New Era and the Guidelines for the Construction of First-Class Undergraduate Courses* (*Jiao Gao [2019] No. 8*), further deepen education and teaching reform, improve the quality of first-class courses, and standardize their administration, these Measures are formulated in light of the actual situation of the University.

Article 2 These Measures apply to university-level, provincial-level and national-level first-class course projects, including: online first-class courses, online-offline blended first-class courses, offline first-class courses, social practice first-class courses, and virtual simulation experimental teaching first-class courses.

Chapter 2 Application and Approval

Article 3 Scope of Application

Undergraduate courses with credits included in the talent training program, including general education courses, professional basic courses, core courses, specialized courses and social practice courses.

Article 4 Application Requirements

Applicant courses must have been offered for at least two semesters or two teaching cycles, with distinctive features and good teaching effectiveness. The course must meet the basic requirements and possess the following qualifications:

1. Advanced teaching philosophy, focusing on morality education and student-centered

development.

2. Outstanding teaching team with advanced teaching awareness and strong teaching ability.

3. Course objectives effectively support the talent training objectives.

4. Scientific and reasonable course design.

5. Updated course contents integrating ideological and political elements.

6. Student-centered teaching organization and implementation.

7. Scientific and measurable curriculum management and evaluation.

8. Priority approval for courses of first-class majors, application-oriented pilot majors and accredited majors.

Article 5 Approval Procedures

1. College application: Secondary colleges organize applications, conduct preliminary reviews, and submit to the Academic Affairs Office.

2. University evaluation: The Academic Affairs Office organizes expert review, publicizes the proposed list, and issues approval after confirmation.

Article 6 Provincial and national-level first-class course applications are uniformly organized by the Academic Affairs Office in accordance with higher-level requirements.

Chapter 3 Construction Content and Standards

Article 7 Construction Content

1. Build excellent teaching teams with reasonable structure and industry experts participation.

2. Optimize teaching contents with frontier achievements and integrated ideological and political elements.

3. Innovate teaching methods using blended learning, flipped classroom and information technology.

4. Develop online teaching resources including videos, courseware, question banks and case libraries.

5. Strengthen practical teaching and innovation ability training.

6. Improve assessment methods focusing on formative evaluation and diversified

assessment.

Article 8 Construction Standards

University-level first-class courses shall be constructed in accordance with the *Construction Standards for First-Class Undergraduate Courses of Jiujiang University*. Ideological and political education must be integrated into the whole process.

Chapter 4 Project Administration

Article 9 A course leader responsibility system is implemented. Each teacher may lead at most 2 courses. Replacement of the leader requires approval from the Academic Affairs Office. New members must have taught the course at least one full cycle.

Article 10 Construction periods: Blended, offline and social practice courses: 2 years (at least two rounds of teaching). Online and virtual simulation courses: 1 year (resource development and one trial).

Article 11 The Academic Affairs Office conducts mid-term inspections. Course leaders shall submit mid-term reports.

Article 12 Upon completion of construction, the University organizes acceptance. Qualified courses are officially recognized as university-level first-class courses.

Article 13 Projects failing acceptance and rectification will be terminated. The leader may not apply for any course project within three years.

Article 14 Dynamic administration is implemented. Courses will be terminated if resources are not updated, serious quality problems occur, or ethics issues arise.

Article 15 A three-level management system (University – College – Course Leader) is implemented.

Chapter 5 Funding Administration

Article 16 Special funds are provided: Online courses: no less than 40,000 RMB per credit. Online-offline blended courses: no less than 5,000 RMB per course. Offline courses: no less than 5,000 RMB per course. Social practice courses: no less than 20,000 RMB per course. Virtual simulation courses: 40,000 RMB initial funding per course.

Article 17 Funds are managed under the principle of “user accountability”.

Chapter 6 Incentive Policies

Article 18 Approved courses are granted performance points and rewards.

Article 19 Provincially recognized online and virtual simulation courses will receive an additional 20,000 – 80,000 RMB funding.

Chapter 7 Supplementary Provisions

Article 20 These Measures shall take effect on the date of issuance. The right of interpretation resides in the Academic Affairs Office.

Appendix:

1. Standards for Online First-Class Courses
2. Standards for Online-Offline Blended First-Class Courses
3. Standards for Offline First-Class Courses
4. Standards for Social Practice First-Class Courses
5. Standards for Virtual Simulation Experimental Teaching First-Class Courses

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